



# Reset Microsoft 365 password



# User management

**Step 1**

**Applications**

- Personal data
- Person in AIS2
- User management**
- Published documents
- Studies overview
- Study programmes
- Courses database
- Electronic noticeboard
- Requests for accommodation
- Accommodation overview
- List of candidate's applications
- Register for examination
- Person search
- Graduates

**Discussion**

My schedule, schedule search

**2ZL-DM1c - Dental Medicine (2023/2024)**

**Registration forms**

**My courses in 2023/2024 (2ZL-DM1c)**  
Registration date: Sep 1, 2023  
Enrollment was confirmed by the study department

**My courses in 2022/2023 (1ZL-DM1c)**  
Registration date: Sep 6, 2022  
Enrollment was confirmed by the study department



# Reset Microsoft 365 password

Browser navigation bar:  | HTML | XLS | Refresh | Info

Navigation tabs: Personal data | User settings | Profil | **Change password** | Quick links | Application settings

**Reset Microsoft 365 password**

Item	Value
Your password is valid until	
Number of allowed logins after expirat...	
1 / 2	

**Step 2**

▼ **Good password**

1. make it lengthy
2. contains also other signs than a-z A-Z
3. password cannot be found in the dictionary
4. person who can write quickly, best when alternating both hands
5. easy to remember

Old pass.

New pass.  **Save new password**

New pass.



# Reset Microsoft 365 password

Browser window showing the password reset process. The browser address bar shows HTML, XLS, and refresh icons. The page has tabs for Personal data, User settings, Profil, Change password, Quick links, and Application settings.

**Reset Microsoft 365 password**

Item	Value
Your password is valid until	12.04.2025
Number of allowed logins after expirat...	2 / 2
1 / 2	

**Good password**

1. make it lengthy
2. contains also other signs than a-z A-Z
3. password cannot be found in the dictionary
4. person who can write quickly, best words
5. easy to remember

**Warning**

Do you really wish to reset your password in Microsoft 365?

**Step 3**

Old pass.

New pass.

New pass.



# Reset Microsoft 365 password

**Reset Microsoft 365 password**

Item	Value
Your password is valid until	21.09.2021
Number of allowed logins after expirat...	2 / 2

1 / 2

**Good password**

1. make it lengthy
2. contains also other signs than a-z A-Z
3. password cannot be found in the dicti
4. person who can write quickly, best wh
5. easy to remember

**Message**

✓ Password change request was submitted successfully.

OK

**Step 4**



# Reset Microsoft 365 password

Name-day **Matúš**

- Personal data
- Person in AiS2
- User management
- Documents
- Messenger
- Studies overview
- Study programmes
- Courses database
- Schedule
- Date intervals
- Electronic noticeboard
- Requests for accommodation
- Accommodation overview
- List of candidate's applications
- Register for examination
- Person search
- Graduates

▶ Messages about course assessments (17)

▶ Messages about examination dates (139)

▶ Messages about discussion comments (347)

▶ Messages about documents (170)

▼ Other messages (1)

o 21.9.2020 15:20:13 - Your email login: [redacted], Password: [redacted] Access to email:  
<https://outlook.office.com>. More information you will find at <https://www.upjs.sk/how-to/ema>

o [Open Messenger application](#)

**New password**



# Email/Microsoft 365

