

Annex No. 5

**LIBRARY FEES AND SERVICES PRICE LIST
(approved by the UPJŠ Rector's Office Price Control Commission on 29th Jun 2009)**

For the purpose of dual presentation, the Exchange rate of SKK 30.1260 for 1 € has been employed

<i>Subject mater</i>	<i>User category</i>	<i>Charge</i>
I. Registration charges		
Registration of the user	all apart from 1F,1L,1M,1S,1U,1V,07, 5F,5L,5M,5S,5U,5V	7 € / 210,88 Sk
Short term registration for the period of one day	all apart from 1F,1L,1M,1S,1U,1V,07, 5F,5L,5M,5S,5U,5V	1 € / 30,126 Sk
Extension of registration for the period of one year	all apart from 1F,1L,1M,1S,1U,1V,07, 5F,5L,5M,5S,5U,5V	7 € / 210,88 Sk
Issuance of a substitute copy of the user's ID card issued by the University Library	08,9F,9L,9M,9S,9U,9V, 11	4 € / 120,50 Sk
II. Service charges		
<i>1. Background research services – only from external databases *</i>		
Single background research	9F,9L,9M,9S,9U,9V	9 € / 271,13 Sk
Continuous background research (profile)	9F,9L,9M,9S,9U,9V	18 € / 542,27 Sk 1 profile
Fee for express draw up research within 24 hours **	all	4 € / 120,50 Sk
<i>2. Reprographical services (only from the University Library fund)</i>		
A4 format on one side	all apart from 3F, 3L, 3M, 3S, 3V, 4F, 4L, 4M, 4S, 4V	0,07 € / 2,11 Sk
A4 format on both sides	all apart from 3F, 3L, 3M, 3S, 3V, 4F, 4L, 4M, 4S, 4V	0,10 € / 3,01 Sk
Scanning format A4 on one side (max.20 pages)	all	0,20 € / 6,03 Sk
Print format A4 (max. 20 pages)	all	0,10 € / 3,01 Sk
Burning CD, DVD (on own medium)	all	0,50 € / 15,06 Sk

Reprographical services for other entities within inter-library loan service and international inter-library loan service		
A4 format for one side (to 10 pages)	11	<i>for free</i>
A4 format for one side (10 and more pages)	11	<i>0,10 € / 3,01 Sk</i>
A4 format for both sides	11	<i>0,15 € / 4,52 Sk</i>
III. Sanction charges		
<i>1. Charges for delayed return of the document</i>		
Daily charge for each document	all	<i>0,10 € / 3,01 Sk</i>
Issuance of the 1st reminder	all	<i>postage + 0,50 € / postage + 15,06 Sk</i>
Issuance of the director's reminder	all	<i>postage + 4 € / postage + 120,50 Sk</i>
Handling fee in case the document is lost	all	<i>3 € / 90,38 Sk</i>
Charge for preparing the claim by way of court	all	<i>7 € / 210,88 Sk</i>
<i>2. Charges for intentional damage to the documents</i>		
Damage of the borrowed document	all	<i>5 € / 150,63 Sk</i>
Damage of the bar code label	all	<i>2 € / 60,25 Sk</i>
<i>3. Other charges</i>		
Service fee for the detencion of unannounced changes in the user data	all	<i>4 € / 120,50 Sk</i>
Advise on the preparation of the document reserved notified by post	1F,1L,1M,1S,1U,1V, 5F,5L,5M,5S,5U,5V	<i>postage + 0,50 € / postage + 15,06 Sk</i>
Loss of the key to the set-aside box	all	<i>2 € / 60,25 Sk</i>

* Search services are provided free of charge for categories of users: 1F,1L,1M,1S,1U,1V,5F,5L,5M,5S,5U,5V,10. The University Library not provides search services for categories 3F,3L,3M,3S,3V,4F,4L,4M,4S,4V.

** Fee for a special elaboration research pay the claimant in ordering this service in full price.