



Guarantor: Rector's Office

Košice 26.10.2020  
Č.j. REK000425/2020-UPA/ 4494

## Rector's order No 18/2020

**for the implementation of teaching and implementation of work activities in the period  
from November 2, 2020 to November 8, 2020 at UPJŠ in Košice and its parts**

In accordance with the provisions of § 15 of Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts, as amended, and in connection with Art. 4 par. 3 of the Organizational Rules of UPJŠ in Košice, as amended, and in connection with the conclusions from the meeting of the Monitoring and Coordination Board of UPJŠ in Košice, held on October 26, 2020, I hereby issue the following

**order.**

1. The emergency regime announced by the Rector's order No 17/2020 continue to apply until November 8, 2020.
2. During the period of validity of the emergency regime, the **prohibition** of business trips according to Rector's order No 17/2020, prohibition of selection procedure, prohibition of attendance forms of meetings of self-governing bodies and other activities of self-governing bodies, and the conclusion of new employment relationships is not recommended. Restrictions on the admission of foreign guests continue to apply, it is recommended to postpone the dates of foreign visits to the period after the end of the emergency regime.
3. Teaching in the winter semester (WS) of the academic year 2020/2021 will be implemented by the distance method on-line. After the end of the state of emergency declared by the Government of the Slovak Republic, faculties and university workplaces can determine the schedules of practical training in compliance with strict hygienic conditions according to the development of the epidemiological situation. Practical teaching, which will not be possible to implement during the WS period determined by the Academic year schedule, can also be planned during the examination period for the winter semester. Methods and forms of implementation of examinations and state examinations will be specified in time before the end of the semester, taking into account the current development of the epidemiological situation.

Deadline: in text

Responsible: Deans of Faculties  
Directors of workplaces

4. It is possible to agree with employees whose employment has an expiry date during the period of validity of the emergency regime, an extension of the employment relationship until January 31, 2021 at the latest. The dates for the implementation of the announced selection procedures will be postponed to the period after the end of the state of emergency.

Deadline: in text

Responsible: senior staff

5. During the emergency regime of UPJŠ in the period until November 8, 2020, the employer will not provide meals, he will provide alternative meals in the form of meal vouchers.

Deadline: in text

Responsible: senior staff

6. In the period until November 8, 2020, employees who are allowed to do so by the type of work agreed in the employment contract will perform work from home. For the employees who are not allowed to perform work from home by the agreed type of work, the employer will provide paid leave with compensation of wages in the amount of 100% of the functional salary. With effect from November 9, 2020, the normal working regime of workplaces and catering facilities will be restored.

Deadline: in text

Responsible: senior staff

7. In the period from November 9, 2020, employees who become subject to the quarantine (or voluntary quarantine) obligation are obliged to notify the relevant personnel department of this fact, at the same time agreeing with the relevant senior staff on how to carry out their work duties. If the employee will not be able to be available to the employer to perform his work activities from home in full, he can apply for a leave, leave to care for a family member or sick leave, or the leave with compensation in the amount of 80% of the functional salary.

Deadline: in text

Responsible: employees of UPJŠ

senior staff

## **Final provisions**

This order enters into force on October 26, 2020.

prof. RNDr. Pavol Sovák, CSc.  
Rector of UPJŠ