

UNIVERZITA PAVLA JOZEFA ŠAFÁRIKA V KOŠICIACH



Guarantor: Rector's Unit
Ref. No.: 3899/2016

In Košice on 09th December 2016

Rector's Decree No. 20/2016

on determining the tuition fees, charges associated with the study, and compensation for the costs associated with upgrading the academic competences in the academic year

2017/2018 at UPJŠ in Košice

(hereinafter "Schedules of Fees and Charges")

December 2016

In accordance with the stipulation of Section 92 Law Act No. 131/2002 Book of Statutes on Higher Education and amending certain law acts, as amended (hereinafter the "Higher Education Law Act ") and in accordance with the calculation basis for determining the fees and charges associated with the study at a public university approved by the Ministry of Education, Science, Research, and Sport of the Slovak Republic, I hereby

issue

this Rector's Decree No. 20/2016 on determining the tuition fees associated with the study and the payment of costs associated with upgrading the academic competences in the academic year 2017/2018 at UPJŠ in Košice (hereinafter the "Schedules of Fees and Charges").

Within the meaning of these Schedules, the UPJŠ Faculties and the UPJŠ Institute of Physical Education and Sport are entitled to require from students the payment of the tuition fees and the related charges for the study at UPJŠ in the academic year 2017/2018 as follows:

Article 1 Tuition Fees at the 1st – 3rd Levels Study Programmes

1.	The tuition fee for students who have exceeded the standard period of study –FL, FPA, IPES	€ 600.00/academic year ¹ (hereinafter "AY")
	The tuition fee for students who have exceeded the standard period of study – FM: associated 1 st and 2 nd levels of study/ General Medicine	€ 1,300.00/AY
	The tuition fee for students who have exceeded the standard period of study – FM: associated 1 st and 2 nd levels of study/ Dental Medicine	€ 1,500.00/AY
	The tuition fee for students who have exceeded the standard period of study – FM: 1 st and 2 nd levels of study /non-medical study branches	€ 700.00/AY
	The tuition fee for students who have exceeded the standard period of study – FS 1 st and 2 nd levels of study	€ 800.00/AY
	The tuition fee for students who have exceeded the standard period of study – FA 1 st and 2 nd levels of study	€ 800.00/AY
	The tuition fee for students who have exceeded the standard period of study – FM, FS and FA 3 rd levels of study	€ 1,200.00/AY
2.	The tuition fee intended for students who are concurrently enrolled in two or more study programmes (hereinafter "SP") in a single academic year provided by a public university at the same level of study²:	€ 600.00/AY

¹ The tuition fee by Article 1 par. 1 or 2 of these Schedules of Fees and Charges shall be paid by the student in accordance with the UPJŠ Statute stipulation as amended by Amendment No. 1 and the UPJŠ internal regulations.

² The student shall pay the annual tuition fee in the second and another study programme for the study in the relevant academic year. The student, who re-enrols for the study in another study

3.	The tuition fee for students studying at the 1st, 2nd, and the associated 1st and 2nd levels of study in a language other than the Slovak language:	
	Faculty of Medicine - SP "Dental Medicine"	€ 11,000.00/AY ³
	Faculty of Medicine- SP "General Medicine"	€ 10,500.00/AY ³
	Faculty of Science	€ 3,000.00/AY ⁴
	Faculty of Law	€ 5,000.00/AY
	Faculty of Public Administration	€ 5,000.00/AY
	Faculty of Arts - SP "British and American Studies "	€ 2,000.00/AY
	Faculty of Arts - SP "English Language for the European Institutions and Economy "	€ 2,000.00/AY
	Faculty of Arts – SP at the 2 nd level of "Psychology"	€ 4,500.00/AY
4.	The tuition fee for students studying at the 3rd level of study in a language other than the Slovak language:	
	Beneficiaries of scholarships of any of the UPJŠ Faculties (funded from the UPJŠ budget)	€ 0.00/AY
	Faculty of Medicine	€ 5,000.00/AY
	Faculty of Science - SP "Information Technology, Mathematics "	€ 4 500.00/AY
	Faculty of Science – SP "other study branches "	€ 5,000.00/AY
	Faculty of Law	€ 5,000.00/AY
	Faculty of Public Administration	€ 5,000.00/AY
	Faculty of Arts	€ 5,000.00/AY
	Faculty of Arts in the part-time form	€ 3 750.00/AY
5.	The tuition fee for the charged study programmes in the part-time form:	
	Faculty of Medicine	
	3 rd level SP	€ 400.00/AY
	Faculty of Science	
	1 st level SP	€ 800.00/AY
	3 rd level SP	€ 1,500.00/AY
	Faculty of Law	
	1 st level SP	€ 555.00/AY € 630.00/AY ⁵
	2 nd level SP	€ 740.00/AY € 950.00/AY ⁶

programme at a particular level after discontinuation (Sect. 69 par. 1 of the Higher Education Law Act), shall pay a public university a proportion of the annual tuition fee for each commenced month of the study.

³ The contractual relations made with contractors or international students studying in English at UPJŠ FM before the entry into force of this Decree shall be governed by the currently existing internal regulations of UPJŠ and the agreements made until then.

⁴ This is the maximum amount that may be reduced on the Dean's proposal (e.g. in the case of several prospective students, the grant support of the study, etc.).

	3 rd level SP	€ 700.00/AY € 415.00/AY ⁷
	Faculty of Public Administration	
	1 st level SP	€ 450.00/AY € 600.00/AY ⁵
	2 nd level SP	€ 534.00/AY € 800.00/AY ⁶
	3 rd level SP	€ 600.00/AY
	Faculty of Arts	
	1 st level SP: "British and American Studies"	€ 580.00/AY € 764.00/AY ⁵
	1 st level SP: "Social Work"	€ 500.00/AY € 610.00/AY ⁵
	1 st level SP: "Mass Media Studies"	€ 580.00/AY € 750.00/AY ⁵
	1 st level SP: "Applied Ethics"	€ 500.00/AY € 650.00/AY ⁵
	1 st level SP: "Political Science"	€ 500.00/AY € 650.00/AY ⁵
	2 nd level SP: "British and American Studies"	€ 670.00/AY € 996.00/AY ⁶
	2 nd level SP "Social Work "	€ 500.00/AY € 650.00/AY ⁶
	2 nd level SP "Mass Media Studies"	€ 580.00/AY € 850.00/AY ⁶
	2 nd level SP "Political Science"	€ 750.00/AY
	3 rd level SP	€ 300.00/AY
	Institute of Physical Education and Sport	
	1 st level SP	€ 488.00/AY € 650.00/AY ⁵
6.	The fee for material provision of the admittance procedure for the applicants for the 1st – 3rd levels of university study:	
	The traditional application form and admission procedure without an admission examination	€ 30.00
	The electronic application form and admission procedure without an admission examination	€ 20.00
	The traditional application form and admission procedure with an admission examination	€ 50.00
	The electronic application form and admission procedure with an admission examination	€ 40.00
	A certificate of filing the application form at UPJŠ issued on the applicant's request	€ 2.00

⁵ The tuition fee for students of the Bachelor study in the part-time form admitted by the 2015/2016 AY included, of the standard period of study of 3 academic years.

⁶ The tuition fee for students of the Magister study in the part-time form admitted by the 2015/2016 AY included, of the standard period of study of 2 academic years.

⁷ The tuition fee for PhD students in the part-time form admitted by the 2015/2016 AY included.

Article 2
Fees and Charges for Other Types of Education

1.	The fee for the acts associated with arranging the doctoral procedure and the defence of the PhDr. thesis: (not at the FA)	€ 400.00
2.	The fee for the acts associated with arranging the doctoral procedure and the defence of the PhDr. thesis: at the FA	€ 500.00
3.	The fee for the acts associated with arranging the doctoral procedure and the defence of the PhDr. thesis for international applicants outside the EU countries	€ 500.00
4.	The fee for complementary study taking place at the Faculty of Science and the Faculty of Arts	€ 400.00/semester
5.	The fee for the specialized study of "Educational Psychologist" taking place at the Faculty of Arts	€ 700.00/AY

Article 3
Charges for Acts Associated with Upgrading the Academic Competences

1.	The charge for the acts associated with the habilitation (Associate Professorship) procedure for attaining the teaching degree of "docent" (Associate Professor) for candidates outside UPJŠ:	Based on eligible expenses (e.g. work performance agreements, travel, food, accommodation, administration)
2.	The charge for acts associated with the professorship appointment proceedings for candidates outside UPJŠ:	Based on eligible expenses (e.g. work performance agreements, travel, food, accommodation, administration)
3.	The charge for acts associated with the Doctor of Sciences (DrSc.) theses defence for candidates outside UPJŠ:	Based on eligible expenses (e.g. work performance agreements, travel, food, accommodation, administration)

Article 4
Fees Associated with the Study

1.	Fees for the acts associated with documents, the issuance and prolongation of student ID cards:	
	Full-time student new ISIC	€ 25.00
	Full-time student ISIC prolongation	€ 11.00
	Full-time student Non-ISIC prolongation	€ 4.00
	Part-time student new card	€ 12.00
	Part-time student card prolongation	€ 2.00
	PIK ISIC duplicate	€ 15.00
	Amendment of the data printed at the PIK	€ 4.00
2.	The fees for the confirmation of attendance:	

	In the Slovak language (hereinafter "SL") at enrolment – 5 pieces maximum	free of charge
	In the Slovak language, issues as per the application by the student	€ 2.00
	In the English language (hereinafter "EL")	€ 4.00
	Related to the search in the archives	€ 6.00
3.	The fee for issuing and administering the undergraduate's course unit record book ("Index")	€ 5.00
4.	The fees for transcripts and certificates of the course of study:	
	A transcript of the interim records of the study in the SL	€ 3.00
	A transcript of records in the SL in the case of records related to searching the archives	€ 10.00
	A transcript of the interim results of the study in the EL for the purpose of mobility	free of charge
	A transcript of the interim results of the study in the EL for other purposes	€ 6.00
	A transcript of records in the EL in the case of records related to searching the archives	€ 20.00
	A confirmation of the discontinuation of study in the SL or the EL	€ 2.00
	A statement on receiving / not receiving a social-welfare scholarship during the study	€ 2.00
	The fee for issuing a certificate of the completion of a language teaching course at the relevant Faculties for the purpose of mobility	free of charge
	The fee for issuing a certificate of the completion of a language teaching course at the relevant Faculties for other purposes	€ 7.00
	The fee for a certificate of language proficiency specifying the level of knowledge	€ 7.00
5.	The fee for issuing a bilingual certificate of graduation (in the Slovak language and the English language):	
	Doctoral examinations	€ 67.00
	The State examination certificate in the EL	€ 15.00
	Storing the documents not taken within a specified deadline (up to 1 year)	€ 15.00
	Storing the documents not taken within a specified deadline (for over 1 year)	€ 30.00
6.	Transfer of credits from the previous study (recognition of courses, assessment of the equivalence of courses) under the contractual academic mobility	
	Transfer of credits from the previous study (recognition of courses, assessment of the equivalence of courses)	€ 2.00/subject, € 15.00 max.
7.	The fee for a paper syllabus	€ 10.00
8.	The fee for issuing a transcript of the degree diploma and the degree diploma supplement or transcript of the examinations passed:	
	for 1 page of the text	€ 10.00

9.	The fee for the recognition of equivalence of study and issuing a decision on the equivalence of the document of qualifications (without taking any additional examinations) ⁸	€ 99.00
10.	Fees for carrying out differential examinations, complementary examinations, and State examinations of health-care workers needed for issuing the document on the recognition of education issued by a university abroad on the basis of Section 18 paragraph 2 Law Act No. 422/2015 Book of Statutes on the Recognition of Diplomas and Recognition of Qualifications, and on amending and supplementing certain law acts:	
	for one differential examination	€ 66.00
	for passing a complementary examination (general practitioner)	€ 550.00
	for a repeated complementary examination (oral part), which the applicant passes within 12 months of the date of unsuccessful completion of the complementary examination (general practitioner)	€ 275.00
	for passing a differential examination (dentist)	€ 885.00
	for a repeated complementary examination (oral part), which the applicant passes within 12 months of the date of unsuccessful completion of the complementary examination (dentist)	€ 442.50
	for a State examination, completing, and defence of the final degree thesis	€ 331.00
11.	The fee for a certificate of language proficiency specifying the level of knowledge or the fee for issuing a certificate of completion of a language teaching course at the UPJŠ Faculty of Arts:	€ 7.00
12.	Fees for the test of language skills for the study, field training, and work abroad:	
	A test of the language proficiency, from which the student has passed the examination during the study at UPJŠ	€ 8.00
	A test of the language proficiency, from which the student has not passed the examination during the study at UPJŠ	€ 10.00
13.	The fee for taking an examination in a foreign language proficiency in the PhD study for the PhD students outside UPJŠ (including two consultations before the test) at the UPJŠ Faculty of Arts:	€ 70.00
14.	The fee for issuing the acknowledgment of the content focus of the course in the relevant study programme or issuing a certificate of the graduate profile in the relevant study programme	€ 10.00
15.	The fee for a second and any further issuance of the personal identification card for the students of the Faculty of Medicine for enabling them entry in the LPUH clinical workplaces	€ 2.00

⁸ Not applicable to the applicants who have graduated from the study in a country with which the Slovak Republic has made a treaty on the mutual recognition of equivalence of the documents of qualifications

Article 5
Fees for the Acts Associated with the Issuance of Personal Identification Documents at the University

1.	Fees for the acts associated with the documents, issuance and prolongation of staff ID cards:	
	Teacher new ITIC	€ 26.00
	Teacher ITIC prolongation	€ 11.00
	PIK ITIC duplicate	€ 15.00
	Amendment of the data printed at the PIK	€ 4.00
	Employee – a new card	€ 15.00
	External user – a new card	€ 12.00
	Guest	€ 12.00
	Retired person	€ 10.00
	PIK UPJŠ visual duplicate	€ 10.00
	Replacement of the MF card for a DF card	€ 8.00
2.	The fee for a second and a further issuance of the personal identification card for the Faculty of Medicine staff to allow the access in the LPUH clinical units:	€ 2.00

Article 6
Common Provisions

1. The value of the basis under stipulation of Section 92 paragraph 1 of the Higher Education Law Act for the academic year 2017/2018 is € 400.00.
2. The Rector may, at the written petition of the student, reduce, waive or defer their due dates for settling the tuition fee under stipulation of Article 1 paragraphs 1, 2 and 4 of these Schedules of Fees and Charges by taking into account the results of the study, the social-welfare situation and the health condition of the student or other circumstances worthy of special consideration. The petition in writing shall be submitted by the student at the Study Department of the Faculty concerned before enrolment for the next academic year, but not later than 8 days from the receipt of the decision on levying the fees and charges.
3. The Rector may reduce or waive the fees under Article 1 paragraph 5 and Article 2 paragraphs 1 and 2 of these Schedules of Fees and Charges to the employees or the employees' children.
4. The form of payment and maturity of the charges shall be governed by the UPJŠ Statute as amended.
5. The terms and conditions for remission, reduction or suspension of the due tuition fees shall be determined by Article 33 of the UPJŠ Statute establishing the terms and conditions for remission, reduction or suspension of the due fees and charges associated with the study.

Article 7 Special Provisions

1. The method of paying the fees pursuant to Article 4 shall be specified and arranged by the relevant Faculties.
2. Income from the tuition fees under stipulation of Article 1 paragraphs 1, 2 of these Schedules of Fees and Charges shall be allotted as follows:
 - a) 70% shall be the income of the Faculty,
 - b) 20% shall be the income of the scholarship fund formed by the relevant UPJŠ Faculties,
 - c) 10% shall be the income of UPJŠ.
3. Income from the tuition fees covered by the students studying in other than the Slovak language under Article 1 paragraph 3 of these Schedules of Fees and Charges shall be allotted as follows:
 - a) 95% of the fees paid shall be the income of the Faculty,
 - b) 5% of the fees paid shall be the income of UPJŠ.
4. Income from the fees and charges under Article 1 paragraph 4 and Articles 2, 3 and 5 of these Schedules of Fees and Charges (except for Article 4 paragraph 9) shall be allotted as follows:
 - a) 90% of the fees paid shall be the income of the Faculty,
 - b) 10% of the fees paid shall be the income of UPJŠ.
5. Income from the fees for the recognition of equivalence of study and issuing a decision on the equivalence of the document of qualifications without taking any additional examinations in the amount of € 99 under stipulation of Article 4 paragraph 10 of these Schedules of Fees and Charges shall be allotted as follows:
 - a) 90% of the fee paid shall be the income of UPJŠ,
 - b) 10% of the fee paid shall be the income of the Faculty.
6. The Faculties shall transfer a fixed percentage proportion from the income referred to in paragraphs 3 - 6 of this Article as an advance to the UPJŠ account in every case by 30th September of the current year and shall be accounted as on 31st December of the current year.

Article 8 Final Provisions

1. These Schedules of Fees and Charges were discussed and approved at the UPJŠ Academic Senate meeting on 8th December 2016.
2. Upon the effective date of these Schedules of Fees and Charges, the Rector's Decree No. 17/2015 on determining the tuition fees, charges related to the study and on the compensation for the costs associated with upgrading the academic competences in the academic year 2015/2016 at UPJŠ in Košice shall become annulled.

3. These Schedules of Fees and Charges became valid on 9th December 2016 and effective as of 1st September 2017.
4. An extract of these Schedules within the scope of Articles 1 to 6 and Article 8 shall be published at the Pavol Jozef Šafárik University in Košice website.

Assoc. Prof. RNDr. Roman Soták, CSc.
UPJŠ AS President

Prof. RNDr. Pavol Sovák, CSc.
UPJŠ Rector