



In Košice on 30 May 2018

**Directive No. 1/2018**  
**on the Study Rules of Procedure at Pavol Jozef Šafárik University in Košice,**  
**Faculty of Medicine**

The study of students at Pavol Jozef Šafárik University in Košice, Faculty of Medicine (hereinafter referred to as "UPJŠ FM"), shall be governed by the Study Rules of Procedure at UPJŠ FM, as amended (hereinafter referred to as the "Study Rules"). Following the problematic aspects in applying some of the provisions of the Study Rules and following the debate and approval by the Faculty management, I hereby issue this Directive, which clarifies some of the provisions of the Study Rules ("Directive No. 1/2018").

**I**

**Article 3**

**Rights and Obligations of Students**

***Amendment and Clarification***

- 1) Any demonstrably proven cheating by copying, using of illicit devices, etc. during the continuous or final surveys of the study shall be considered a disciplinary offense of the student.
- 2) A student, who studies in the English language, shall be entitled to only take a leave as a student in the days of teaching in the Slovak language.

**Article 13**

**Evaluation of Study Results**

***Amendment and Clarification***

- 1) Evaluation X - ungraded - shall be awarded to a student who has not met the basic preconditions for a successful completion of the course (e.g. more than 3 absences).
- 2) For courses with the evaluation of "completed", awarding of credits shall be as follows:
  - (a) for Specialized Field Trainings, Degree Thesis Seminar 1 up to Degree Thesis Seminar 4, Sports Activities 1 up to Sports Activities 4, credits shall be awarded without evaluation grade;
  - (b) for courses not referred to in point (a) above, credits with the evaluation of "A up to E" shall be awarded to a student who has met the following preconditions:
    - 93% to 100% the award of "passed - A - excellent",
    - 85% to 92% the award of "passed - B - very well",
    - 77% to 84% the award of "passed - C - well",
    - 69% to 76% the award of "passed - D - satisfactory",
    - 60% to 68% the award of "passed - E - sufficient".

The above evaluations shall not be included within the weighted study average.

- 3) The course that is not pre-requisite for the course in the summer semester may be completed by a student in the August term as set in the academic year's schedule.
- 4) A student is not required to take part in the regular examination term until the end of the examination period in which the relevant course is prescribed. The exception shall apply *mutatis mutandis* to the provision of Article 13 paragraph 13 of the Study Rules.
- 5) A student who has passed the examination may improve its evaluation toward the completion of the relevant level of study, and only if his/her overall evaluation affects his/her general evaluation (passed with honours). A student may in this way improve the evaluation of two examinations at most based on a written application to and the written permission of the Dean of the Faculty, before passing the last state examination at the latest. The new outcome shall be counted towards the weighted study average for his/her entire study.
- 6) A student of the UPJŠ FM, who has met the preconditions for completing the course by passing the relevant examination in the previous academic year, but failed to complete it successfully, shall have that course repeatedly registered in the current academic year. If a student wishes to complete that course by 20<sup>th</sup> October, he/she may ask the Dean of the Faculty to pass the examination in this course.
- 7) The application shall be submitted by the student at the latest by 31<sup>st</sup> August of the academic year in which he/she has his/her course enrolled for the first time, but has not successfully completed that course. A statement signed by the course guarantor shall be attached to the Application for Recognition of Teaching Completed at the First Enrolment for the Course.
- 8) The guarantor of the course or the principal physician shall announce one examination term in September and one examination term in October, so that the student may sit for both of the examination terms, but not later than 20<sup>th</sup> October of the relevant academic year. The examination terms shall be announced by 15<sup>th</sup> September at the latest.
- 9) Based on a positive statement by the guarantor on a re-enrolled course, the student may also enrol for courses whose enrolment is conditional on the completion of the course under paragraph 1 above (hereinafter referred to as "pre-requisite course" or "re-enrolled course").
- 10) If a student fails to attend the examination by 20 October for justifiable reasons or fails to apply for the examination, he/she may also attend it in the examination period of the academic year for which the course is prescribed. In this case, however, the courses enrolled and conditioned by completing the pre-requisite course, will be deleted from the enrolment sheet by the Study Department and the student will be notified by e-mail.
- 11) If a student is awarded the "FX" grade from the 1<sup>st</sup> re-sit of the re-enrolled course, his/her studies will be terminated in accordance with the Study Rules and the Higher Education Law Act.
- 12) The Study Department will send to the relevant workplace a list of students for whom the course has been deleted. The head of department or his/her deputy for pedagogical activity shall notify this fact to the employees of the workplace who provide the teaching in the course.
- 13) The provisions of paragraph 6 and seq. of this Article shall not apply to a student who has the course enrolled for the first time.

## **Article 15**

### **State Examinations**

#### ***Amendment and Clarification***

- 1) If a student is awarded the FX evaluation from the practical part of the state examination, he/she cannot sit for the oral, i.e. the theoretical part of the state examination.

- 2) The student shall be obliged to register for the August term of the state examination by 15<sup>th</sup> July of the relevant AY at the latest.

**Article 19**  
**Abandonment of the Study**

- 1) The student, who has been awarded the evaluation of FX (X) or the evaluation "has not completed" for the course enrolled for the second time, cannot ask for the abandonment of the study.

**Article 21**  
**Recognition of Completed Courses, Transfer of Credits and Marks**

***Amendment and Clarification***

- 1) If the applicant asks for recognition of a course which she/he has completed with the evaluation "completed" in the previous uncompleted study, the course will be recognized with the evaluation of "E - sufficient". If the percentage evaluation is presented, the evaluation shall be awarded under Article 13 paragraph 31 (b) of the Study Rules.

**I**  
**Competencies of the Study Department**

- 1) The UPJŠ FM Study Department is entitled to address the administration of the study and provide the administrative part of the study. The student shall be obliged to address the issues related to the content and professional aspects of the curriculum of the study programme at the workplace or with the coordinator who guarantees part of the study plans or the relevant course of the study programme.

**II**  
**Final Provisions**

- 1) On the date of Directive No. 1/2018 entry into force, the following shall become void:
  - Dean's Order No. 2/2010 on the Rules of Taking the State Examination at the UPJŠ Faculty of Medicine;
  - Dean's Methodological Instruction No. 1/2016 on the Implementation of the Study Rules of Procedure at UPJŠ in Košice, the Faculty of Medicine, in accordance with Amendment No. 1/2016;
  - Dean's Directive No. 4/2017, which provides for exceptions from certain provisions of the Study Rules of Procedure at UPJŠ in Košice, the Faculty of Medicine;
  - Dean's Directive No. 5/2017, which provides for exceptions from certain provisions of the Study Rules of procedure at UPJŠ in Košice, the Faculty of Medicine.
- 2) Directive No. 1/2018 shall enter into force and become effective on 1<sup>st</sup> September 2018.

Prof. MUDr. Daniel Pella, PhD.  
Dean of the Faculty