

# UNIVERZITA PAVLA JOZEFA ŠAFÁRIKA V KOŠICIACH



**Guarantor: Rector's Unit**

In Košice on 15<sup>th</sup> December 2017  
Ref. No.: REK000149/2018-UPA/287

## **Rector's Decree No. 19/2017**

on determining the tuition fees, charges associated with the  
study and compensation for the costs associated with  
upgrading the academic competences in the academic year  
2018/2019 at UPJŠ in Košice

(hereinafter "Schedules of Fees and Charges")

December 2017

In accordance with the provision of Section 92 Law Act No. 131/2002 Book of Statutes on Higher Education and amending certain law acts, as amended (hereinafter the "Higher Education Law Act") and in accordance with the calculation basis for determining the fees and charges associated with the study at a public university approved by the Ministry of Education, Science, Research, and Sport of the Slovak Republic, I hereby

### issue

this Rector's Decree No. 19/2017 on determining the tuition fees associated with the study and the settlement of costs associated with upgrading the academic competences in the academic year 2018/2019 at UPJŠ in Košice (hereinafter the "Schedules of Fees and Charges").

Within the meaning of these Schedules, the UPJŠ Faculties and the UPJŠ Institute of Physical Education and Sport in Košice are entitled to claim from students the payment of the tuition fees and the related charges associated with the study at UPJŠ in Košice in the academic year 2018/2019 as follows:

### Article 1 Tuition Fees at the 1<sup>st</sup> – 3<sup>rd</sup> Levels Study Programmes

<b>1.</b>	<b>The tuition fee for students who have exceeded the standard period of study – FL, FPA, IPES</b>	€ 600.00/academic year <sup>1</sup> (hereinafter "AY")
	The tuition fee for students who have exceeded the standard period of study – FM: associated 1 <sup>st</sup> and 2 <sup>nd</sup> levels of study/ General Medicine	€ 1,300.00/AY
	The tuition fee for students who have exceeded the standard period of study – FM: associated 1 <sup>st</sup> and 2 <sup>nd</sup> levels of study/ Dental Medicine	€ 1,500.00/AY
	The tuition fee for students who have exceeded the standard period of study – FM: 1 <sup>st</sup> and 2 <sup>nd</sup> levels of study /non-medical study branches	€ 700.00/AY
	The tuition fee for students who have exceeded the standard period of study – FS 1 <sup>st</sup> and 2 <sup>nd</sup> levels of study	€ 800.00/AY
	The tuition fee for students who have exceeded the standard period of study – FA 1 <sup>st</sup> and 2 <sup>nd</sup> levels of study	€ 800.00/AY
	The tuition fee for students who have exceeded the standard period of study – FM, FS, and FA 3 <sup>rd</sup> level of study	€ 1,200.00/AY
<b>2.</b>	<b>The tuition fee for students who concurrently study two or more study programmes (hereinafter "SP") in a single academic year provided by a public university at the same level of study<sup>2</sup></b>	€ 600.00/AY

<sup>1</sup> The tuition fee by Article 1 par. 1 or 2 of these Schedules of Fees and Charges shall be settled by the student in accordance with the UPJŠ Statute stipulation as amended by Amendment No. 1 and the UPJŠ internal regulations.

<sup>2</sup> The student shall settle the annual tuition fee in the second and a further study programme for the study in the relevant academic year. The student, who re-enrols for the study in a further study programme at a particular level after its discontinuation (Section 69 paragraph 1 of the Higher Education Law Act), shall pay a public university a proportional part of the annual tuition fee for each commenced month of their study.

<b>3.</b>	<b>The tuition fee for students studying at the 1<sup>st</sup>, 2<sup>nd</sup>, and the associated 1<sup>st</sup> and 2<sup>nd</sup> levels of study in a language other than the Slovak language:</b>	
	Faculty of Medicine - SP "Dental Medicine"	€ 11,000.00/AY <sup>3</sup>
	Faculty of Medicine- SP "General Medicine"	€ 10,500.00/AY <sup>3</sup>
	Faculty of Science	€ 3,000.00/AY <sup>4</sup>
	Faculty of Law	€ 5,000.00/AY
	Faculty of Arts - SP "British and American Studies"	€ 2,000.00/AY
	Faculty of Arts - SP "English Language for the European Institutions and Economy "	€ 2,000.00/AY
	Faculty of Arts – SP at the 2 <sup>nd</sup> level of "Psychology"	€ 4,500.00/AY
<b>4.</b>	<b>The tuition fee for students studying at the 3<sup>rd</sup> level of study in a language other than the Slovak language:</b>	
	Beneficiaries of scholarships of all of the UPJŠ Faculties (funded from the UPJŠ budget)	€ 0.00/AY
	Faculty of Medicine	€ 5,000.00/AY
	Faculty of Science - SP "Information Technology, Mathematics"	€ 4,500.00/AY
	Faculty of Science – SP "other study branches "	€ 5,000.00/AY
	Faculty of Law	€ 5,000.00/AY
	Faculty of Arts	€ 5,000.00/AY
	Faculty of Arts in the part-time form	€ 3,750.00/AY
<b>5.</b>	<b>The tuition fee for the charged study programmes in the part-time form:</b>	
	<b>Faculty of Medicine</b>	
	3 <sup>rd</sup> level SP	€ 400.00/AY
	<b>Faculty of Science</b>	
	1 <sup>st</sup> level SP	€ 800.00/AY
	3 <sup>rd</sup> level SP	€ 1,500.00/AY
	<b>Faculty of Law</b>	
	1 <sup>st</sup> level SP	€ 555.00/AY € 630.00/AY <sup>5</sup>
	2 <sup>nd</sup> level SP	€ 740.00/AY € 950.00/AY <sup>6</sup>
	3 <sup>rd</sup> level SP	€ 700.00/AY € 415.00/AY <sup>7</sup>
	<b>Faculty of Public Administration</b>	
	1 <sup>st</sup> level SP	€ 450.00/AY € 600.00/AY <sup>5</sup>

<sup>3</sup> The contractual relations made with contractors or international students studying in the English language at the UPJŠ FM before the entry into force of this Decree shall be governed by the currently existing internal regulations of UPJŠ and the agreements made until then.

<sup>4</sup> This is the maximum amount that may be reduced on the Dean's proposal (e.g. in the case of several prospective students, the grant support of the study, etc.).

<sup>5</sup> The tuition fee for students of the Bachelor study in the part-time form admitted by the 2015/2016 AY included, of the standard period of study of 3 academic years.

	2 <sup>nd</sup> level SP	€ 534.00/AY
	3 <sup>rd</sup> level SP	€ 600.00/AY
	<b>Faculty of Arts</b>	
	1 <sup>st</sup> level SP: "British and American Studies"	€ 580.00/AY € 764.00/AY <sup>5</sup>
	1 <sup>st</sup> level SP: "Social Work"	€ 500.00/AY € 610.00/AY <sup>5</sup>
	1 <sup>st</sup> level SP: "Mass Media Studies"	€ 580.00/AY € 750.00/AY <sup>5</sup>
	1 <sup>st</sup> level SP: "Applied Ethics"	€ 500.00/AY € 650.00/AY <sup>5</sup>
	1 <sup>st</sup> level SP: "Political Science"	€ 500.00/AY € 650.00/AY <sup>5</sup>
	2 <sup>nd</sup> level SP: "British and American Studies"	€ 670.00/AY € 996.00/AY <sup>6</sup>
	2 <sup>nd</sup> level SP "Social Work"	€ 500.00/AY € 650.00/AY <sup>6</sup>
	2 <sup>nd</sup> level SP "Mass Media Studies"	€ 580.00/AY € 850.00/AY <sup>6</sup>
	2 <sup>nd</sup> level SP "Political Science"	€ 750.00/AY
	3 <sup>rd</sup> level SP	€ 300.00/AY
	<b>Institute of Physical Education and Sport</b>	
	1 <sup>st</sup> level SP	€ 488.00/AY € 650.00/AY <sup>5</sup>
<b>6.</b>	<b>The fee for material provision of the admittance procedure for the applicants for the 1<sup>st</sup> – 3<sup>rd</sup> levels of university study:</b>	
	The traditional application form and admission procedure without an admission examination	€ 30.00
	The electronic application form and admission procedure without an admission examination	€ 20.00
	The traditional application form and admission procedure with an admission examination (the FL excluded)	€ 50.00
	The electronic application form and admission procedure with an admission examination (the FL excluded)	€ 40.00
	The traditional application form and admission procedure with an admission examination at the FL	€ 40.00
	The electronic application form and admission procedure with an admission examination at the FL	€ 30.00
	A statement of filing the application form at UPJŠ issued on the applicant's request	€ 2.00

<sup>6</sup> The tuition fee for students of the Magister study in the part-time form admitted by the 2015/2016 AY included, of the standard period of study of 2 academic years.

<sup>7</sup> The tuition fee for PhD students in the part-time form admitted by the 2015/2016 AY.

**Article 2**  
**Fees and Charges for Other Types of Education**

1.	The fee for the acts associated with arranging the doctoral procedure and the defence of the doctoral thesis: (not at the FA and FPA)	€ 400.00
2.	The fee for the acts associated with arranging the doctoral procedure and the defence of the doctoral thesis at the FA	€ 500.00
3.	The fee for the acts associated with arranging the doctoral procedure and the defence of the doctoral. thesis at the FPA	€ 300.00
4.	The fee for the acts associated with arranging the doctoral procedure and the defence of the doctoral thesis for international applicants outside the EU countries	€ 500.00
5.	The fee for the complementary study taking place at the Faculty of Science and at the Faculty of Arts	€ 400.00/semester
6.	The fee for the specialized study of "Educational Psychologist" taking place at the Faculty of Arts	€ 700.00/AY

**Article 3**  
**Charges for Acts Associated with Upgrading the Academic Competences**

1.	<b>The charge for the acts associated with the <i>habilitation</i> (Associate Professorship) procedure for attaining the teaching degree of "docent" (Associate Professor) for applicants outside UPJŠ</b>	Based on eligible expenses (e.g. work performance agreements, travel, food, accommodation, and administration expenses)
2.	<b>The charge for the acts associated with the professorship appointment procedure for applicants outside UPJŠ</b>	Based on eligible expenses (e.g. work performance agreements, travel, food, accommodation, and administration expenses)
3.	<b>The charge for the acts associated with the Doctor of Sciences (DrSc.) dissertation theses defence for applicants outside UPJŠ</b>	Based on eligible expenses (e.g. work performance agreements, travel, food, accommodation, and administration expenses)

**Article 4**  
**Fees Associated with the Study**

1.	<b>Fees for the acts associated with documents, issuance and prolongation of student ID cards:</b>	
	Full-time student new ISIC card	€ 25.00
	Full-time student ISIC card prolongation	€ 11.00
	Full-time student Non-ISIC card prolongation	€ 4.00
	Part-time student new ID card	€ 12.00
	Part-time student ID card prolongation	€ 2.00
	PIK ISIC card duplicate	€ 15.00

	Amendment of the data printed at the PIK card	€ 4.00
<b>2.</b>	<b>The fees for the statement of school attendance:</b>	
	In the Slovak language (hereinafter the "SL") at enrolment – 5 pieces maximum	free of charge
	In the Slovak language, issued as per the application by the student	€ 2.00
	In the English language (hereinafter the "EL")	€ 4.00
	Related to the search in the archives	€ 6.00
<b>3.</b>	<b>The fee for issuing and administering the undergraduate's course unit record book ("Index")</b>	
		€ 5.00
<b>4.</b>	<b>The fees for transcripts and statements of the course of study:</b>	
	A transcript of the interim study records in the SL	€ 3.00
	A transcript of the study records in the SL in the case of records related to searching the archives	€ 10.00
	A transcript of the interim study records in the EL for the purpose of mobility	free of charge
	A transcript of the interim study records in the EL for other purposes	€ 6.00
	A transcript of the study records in the EL in the case of records related to searching the archives	€ 20.00
	A statement of the discontinuation of study in the SL or the EL	€ 2.00
	A statement on receiving / not receiving a social-welfare scholarship during the study	€ 2.00
	The fee for issuing a certificate of the completion of a language teaching course at the relevant Faculties for the purpose of mobility	free of charge
	The fee for issuing a certificate of the completion of a language teaching course at the relevant Faculties for other purposes	€ 7.00
	The fee for a statement of language proficiency specifying the level of knowledge	€ 7.00
<b>5.</b>	<b>The fees for issuing a bilingual certificate of graduation (in the Slovak language and the English language):</b>	
	Doctoral examinations	€ 67.00
	The State Examination Certificate in the EL	€ 15.00
	Keeping the documents not taken within a specified deadline (for up to 1 year)	€ 15.00
	Keeping the documents not taken over within a specified deadline (for over 1 year)	€ 30.00
<b>6.</b>	<b>Transfer of credits from the previous study (recognition of study course subjects, assessment of the equivalence of study course subjects) under the contractual academic mobility</b>	
		free of charge
	Transfer of credits from the previous study (recognition of study course subjects, assessment of the equivalence of study courses subjects)	€ 2.00/subject, € 15.00 max.
<b>7.</b>	<b>The fee for a printed syllabus book</b>	
		€ 10.00

8.	<b>The fee for issuing a transcript of the degree diploma, a certificate and the degree diploma supplement or a transcript of the examinations passed:</b>	
	for 1 page of the text	€ 10.00
9.	<b>The fee for the recognition of equivalence of study certificates and issuing a decision on the equivalence of the document of qualifications (without taking any additional examinations)<sup>8</sup></b>	€ 99.00
10.	<b>The fees for passing differential examinations, complementary examinations, and State examinations of health-care personnel required for issuing a document on the recognition of education issued by a university abroad pursuant to Section 18 paragraph 2 Law Act No. 422/2015 Book of Statutes on the recognition of certificates of education attained and those on the recognition of qualifications, and on amending and supplementing certain law acts:</b>	
	for one differential examination	€ 66.00
	for passing a complementary examination (general practitioner)	€ 550.00
	for a repeated complementary examination (oral part), which the applicant passes within 12 months of the date of unsuccessful completion of the complementary examination (general practitioner)	€ 275.00
	for passing a differential examination (dentist)	€ 885.00
	for a repeated complementary examination (oral part), which the applicant passes within 12 months of the date of unsuccessful completion of the complementary examination (dentist)	€ 442.50
	for a State examination, completing, and defence of the final degree thesis	€ 331.00
11.	<b>The fee for issuing a certificate of language proficiency specifying the level of knowledge or the fee for issuing a certificate of completion of a language teaching course at the UPJŠ Faculty of Arts</b>	€ 7.00
12.	<b>The fees for a test of the language proficiency for the study, field training, and working abroad</b>	
	A test of the language proficiency, from which the student has passed the examination during the study at UPJŠ	€ 8.00
	A test of the language proficiency, from which the student has not passed the examination during the study at UPJŠ	€ 10.00
13.	<b>The fee for taking an examination in a foreign language proficiency in the PhD study for the PhD students outside UPJŠ (including two consultations before the examination) at the UPJŠ Faculty of Arts</b>	€ 70.00
14.	<b>The fee for issuing a statement of the content focus of the teaching course in the relevant study programme or issuing a statement of the graduate profile in the relevant study programme</b>	€ 10.00

<sup>8</sup> Not applicable to the applicants who have graduated from the study in a country with which the Slovak Republic has made a treaty on the mutual recognition of the documents of qualifications equivalence

<b>15.</b>	<b>The fee for a second and any further issuance of the personal identification card for the students of the Faculty of Medicine for enabling them entry in the LPUH clinical workplaces</b>	€ 2.00
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**Article 5**  
**Fees for the Acts Associated with the Issuance of Personal Identification Documents at the University**

<b>1.</b>	<b>Fees for the acts associated with the documents, issuance and prolongation of the staff ID cards:</b>	
	Teacher new ITIC card	€ 26.00
	Teacher ITIC card prolongation	€ 11.00
	PIK ITIC card duplicate	€ 15.00
	Amendment of the data printed at the PIK card	€ 4.00
	Employee – a new card	€ 15.00
	External user – a new card	€ 12.00
	Guest	€ 12.00
	Retired person	€ 10.00
	PIK card UPJŠ visual duplicate	€ 10.00
	Replacement of the MF card for a DF card	€ 8.00
<b>2.</b>	<b>The fee for a second and a further issuance of the personal identification card for the Faculty of Medicine staff to allow them access in the LPUH clinical units:</b>	€ 2.00

**Article 6**  
**Common Provisions**

1. The value of the basis under stipulation of Section 92 paragraph 1 of the Higher Education Law Act for the academic year 2018/2019 is € 425.00.
2. The Rector may, at the written petition of the student, reduce, waive or defer their due dates for settling the tuition fees under stipulation of Article 1 paragraphs 1, 2 and 4 of these Schedules of Fees and Charges by taking into account the study attainments, the social-welfare situation and the health condition of the student or other circumstances worthy of special consideration. The petition in writing shall be submitted by the student at the Study Department of the Faculty concerned before enrolment for the next academic year, but not later than 8 days from the service of the decision on levying the tuition fees and charges.
3. The Rector may reduce or waive the fees under Article 1 paragraph 5 and Article 2 paragraphs 1 through 4 of these Schedules of Fees and Charges to the employees or the employees' children.
4. The form of payment and maturity of the charges shall be governed by the UPJŠ Statute as amended.
5. The terms and conditions for remission, reduction or suspension of the due tuition fees are determined by Article 33 of the UPJŠ Statute establishing the terms and



conditions for remission, reduction or suspension of the due fees and charges associated with the study.

### **Article 7 Final Provisions**

1. These Schedules of Fees and Charges were discussed and approved at the UPJŠ Academic Senate meeting on 14<sup>th</sup> December 2017.
2. Upon the effective date of these Schedules of Fees and Charges, the Rector's Decree No. 20/2016 on determining the tuition fees, charges related to the study and on the settlement of the costs associated with upgrading the academic competences in the academic year 2017/2018 at UPJŠ in Košice shall become annulled.
3. These Schedules of Fees and Charges became valid on 15<sup>th</sup> December 2017 and effective as of 1<sup>st</sup> September 2018.
4. An extract of these Schedules within the scope of Articles 1 to 6 and Article 8 shall be published at the Pavol Jozef Šafárik University in Košice website.

Assoc. Prof. RNDr. Roman Soták, CSc.  
UPJŠ AS President

Prof. RNDr. Pavol Sovák, CSc.  
UPJŠ Rector