

**SPC for SP Anatomy, histology and embryology UPJŠ in Košice,
Department of Anatomy, Faculty of Medicine**

PRINCIPLES FOR CREDIT EVALUATION OF DOCTORAL STUDENTS

Art. 1

General regulations

1. The principles of applying the credit system for evaluation of doctoral studies are based on the provisions of § 62 par. 1 of Law no. 131/2002 z. z. , decree 614/2002 about credit studies and the Rector's decree REK0000498 / 2019-UPA / 2201, which issues the Study Regulations for Ph.D studies at Pavol Jozef Šafárik University in Košice (hereafter UPJŠ).
2. The criteria for credit evaluation of doctoral studies, the method of receiving credits, and the number of credits for the specific activities in the research field are based on regulations for application of Credit system in Ph. D. studies at UPJŠ, Faculty of Medicine and are further specified in some details of this document in accordance with Act no. 131/2002 Coll. about Higher Education Institutions and on Amendments to certain acts.

Art. 2

Receiving credits during Ph. D. studies

1. Student of III. degree of university study (Ph. D. student) receives credits for the completion of study part of doctoral studies, scientific research results, pedagogical-educational activities and for preparation of the dissertation thesis.
 - a) The study part of Ph. D. study consists of lectures and seminars of compulsory subjects according to the student's study plan and optional subjects previously not completed and are provided by the Faculty of Medicine or other faculties, including other Slovak or foreign universities and research institutes accredited for this form of education. The study part is ended by passing the dissertation exam.
 - b) The scientific (research) part of doctoral study includes independent as well as team creative scientific activity including presentation of results at seminars, conferences and symposia in home country and abroad, it also includes Ph.D. student's results in published papers in home country and foreign journals, participation in preparing and solving some grant tasks, taking part in organization of professional and scientific events and presentation of results obtained during scientific research internship.
 - c) Pedagogical-educational and professional activities are registered as a part of study results of Ph. D. study and includes active participation on and teaching seminars, practicals, lectures and preparation of study materials.

d) The doctoral student receives credits for preparation of the dissertation thesis after its acceptance for the defense.

2. The activities referred to in point 1 cannot be substituted with each other in the credit assessment.

3. The number of credits received by doctoral student for each particular activity is determined within the following list.

The corresponding credit values for students in external form of study are multiplied by a coefficient 1.7.

Activity	Credits
A, Study and pedagogical-educational activities:	
Completion of a compulsory subject	5 – 10
Completion of another subject according the offer of other faculties	N
Individual study of scientific literature (per block)	1 – 5
Co-authoring and authorship of teaching and study material	6 – 15
Doctoral student's teaching activity (per semester)	10
Preparing the reference of the student's diploma thesis	4
ŠVOČ thesis supervision	12
Supervision of bachelor thesis	10
Therapeutic-preventive activity (per semester)	10
Completion of local/foreign study visit	5 – 20
B, Research activities:	
Published paper in a peer-reviewed foreign journal ¹	20 – 35
Active participation at a foreign scientific event ²	10 – 20
Publication in a home-country peer-reviewed journal	10 – 20
Active participation in Slovak scientific event (article in book of abstracts, extended abstract, abstract, main author, co-authorship)	6 – 15
Receiving a grant for young researchers provided by Medical Faculty ³	10
Participation at a grant project	5 – 10
Presentation of results at the national conference of young scientists	10
Other activities (e.g. member of the conference organizing committee)	6 – 8
Lecture at a local seminar within the workplace	3
Completion of a defined period of Ph. D. student's scientific work	5
For each citation (home, foreign, SCI)	2 – 20
C, Thesis completion:	
Completed dissertation exam	20
Acceptance of dissertation thesis for the defense	30

N – according to the specific credit evaluation of this subject at the faculty; ¹ – the number of credits is assigned according to the quality of journal, the impact factor and the doctoral student's participation; ² – oral presentation, poster, published abstract; ³ – applies only to full-time doctoral students and university employee in external study

Art. 3
Compulsory and elective subjects

Type of subject	Subject name	Credits	Ended by
C	Anatomy	10	Dissertation exam
C	Histology	10	Dissertation exam
C	Embryology	10	exam
C	Basics of scientific work in medicine	10	exam
C	English language	10	exam
CE	Medical biology	5	exam
CE	Medical physiology	5	exam
CE	Pathological anatomy	5	exam
CE	Pathological physiology	5	exam
E	Processing and interpretation of measured data in clinical practice	5	exam
E	Immunology	5	exam
E	Cell physiology and pathophysiology	5	exam
E	Methodology and statistics	5	exam

C-compulsory subject, CE-compulsory elective, E-elective

Art. 4
Credit evaluation criteria during doctoral studies

1. The standard work of Ph. D. student during one academic year includes activities corresponding to 60 credits (they are reported in the annual evaluation of the doctoral student's activities).
2. Ph. D. student in both internal and external form of study needs to acquire a minimum of 40 credits to pass from first to the second year. For the next four semesters, the student must obtain at least 90 credits, taking into account the recommended credit structure.
3. A doctoral student who receives at least 90 credits can be allowed to take part at the dissertation exam.
4. The doctoral student can apply for the defense of the dissertation in case when he/she achieves at least 210 credits.
5. The total number of credits needed to be reached for the successful completion of doctoral studies in both internal and external form is 240, including credits for successful defence of dissertation thesis.

Art. 5

Credit system control

1. As a part of the annual evaluation of the doctoral student, the supervisor is obliged to inform the chairman of the study program commission, as well as the commission itself, about the achieved number and structure of Ph. D. student's credits in particular areas of doctoral study.
2. The Ph. D. student informs the chairman of study program commission about the achieved number of credits when submitting the application for the dissertation exam and the application for the defense of the dissertation.
3. The chairman of the study program commission and the commission has the right to recommend an appropriate adjustment of Ph. D. student's credits in case of existing discrepancies in the method of calculating credits and their amount.
4. The chairman of the study program commission and the commission is obliged to inform the head of the Ph. D. student's workplace in case of incorrectly achieved credits and when he failed the conditions for getting credits in the sense of no. 2, point 3, or insufficient number of credits in the cases set out in Art. 3.

Art. 6

Final statement

The principles for the credit evaluation of doctoral students in the study field of General medicine, the study program Anatomy, histology and embryology at UPJŠ in Košice, Faculty of Medicine are valid since September 1, 2019.

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Chairman of SPC for SP Anatomy, histology and embryology