

Ph.D. THESIS EXAMINATION REGULATIONS

Art. 1

Application for Dissertation Examination

1. Ph.D. student in internal (full – time) form of study apply for the dissertation examination within no later than 24 months from the beginning of the study, while Ph.D. student in external (part – time) form of study shall register for the dissertation examination within no later than 3 years from the beginning of the study. The condition for granting the approval to perform the dissertation examination is to obtain at least 90 credits (Guidelines for credit evaluation of Ph.D. students).
2. The Ph.D. student's application form for dissertation examination must be submitted along with a written thesis (dissertation project).
3. To submit a report on credits obtained so far and their structure (Annex 1), including documentation of individual items of the scientific research part of the dissertation to the chairman of the examining commission together with application form is mandatory for Ph.D. student.

Art. 2

The Written Thesis of Dissertation Examination

1. The written thesis of the dissertation examination (thesis hereafter) consists of the elaboration of individual dissertation thesis, containing an outline of the theoretical and practical framework of experimental part as well as a current overview of information on the topic and analysis of methodological approach for solution of the study matter of the thesis.
2. The opponent is appointed by the dean on the proposal of the supervisor and with the consent of the recommendation of the chairman of the dissertation commission without undue delay. The opponent has to elaborate a written report of the thesis to the chairman of the dissertation commission no later than 3 weeks after the submission of the thesis or will notify the chairman of the dissertation commission within 1 week that he is not able to prepare a report on the submitted thesis. The opponent of the thesis has to be an expert (Ph.D. or Sc.D.) who is not associated with the doctoral student's educational base (ie at a Department, Institute, Clinic or external educational institution) and is not a co-author of a publication of the Ph.D. student.
3. If the opponent's report does not meet the formal or substantive requirements to be included or provides only vague, subjective or insufficient evaluation of the work, the chairman of the dissertation commission and the commission have the right to return the opponent's report to the opponent for revision or recommend a different opponent.

Čl. 3

Commission for Dissertation Examination

1. The dissertation examination takes place in the presence of commission composed of at least 4 members, while at least 3 are members of the dissertation commission. The commission consists of the chairman, other members, the supervisor of the Ph.D. student, another member from who is not associated with the doctoral student's educational base and the opponent of the thesis for the dissertation examination.

2. Chairman of the commission and other members are appointed and named by the Dean of the faculty. At least one member of the commission has to be an academic professor or be in a function of a professor, or alternatively a researcher with Sc.D. degree or qualification degree I.

Art. 4

Program of Dissertation Examination

1. Dissertation examination consists of a part dedicated to discussion concerning the thesis and a part where the Ph.D. student should prove theoretical knowledge of the subjects selected for the dissertation examination.

– **Introduction of the candidate.** The chairman of the dissertation commission evaluates the current activities of the Ph.D. student, presents the total number and structure of received credits in study part and research activities including their presentation and publication activities.

– **Statement of the supervisor.** The supervisor objectively evaluates the fulfilment of study requirements in a Ph.D. study programme, the current status and stage of the PhD studies. If the performance is evaluated as insufficient, resp. delayed, supervisor has to clarify the matter of fact.

– **Introduction of the aims of the thesis by the candidate.** Ph.D. student presents respective topics of the dissertation thesis. The presentation should include:

- a) an overview of the current knowledge of the topic,
- b) methodological aspects of the thesis,
- c) aims of the dissertation thesis,
- d) the results of the dissertation preparation obtained so far.

– **The opponent's report on the thesis.** The opponent reads the report on the thesis, including the evaluation of the academic level of the thesis, comments, questions for the Ph.D. student and final recommendation for the dissertation examination commission.

– **Discussion of the thesis.** Ph.D. student answers questions of the opponent or other members of the commission.

– **Dissertation examination from selected subjects.** Ph.D. student answers questions from the professional issues of anatomy, histology and embryology, asked by the members of the dissertation examination commission.

Art. 5

Final Evaluation and Declaration of the Results of Dissertation Examination

1. The presence of an absolute majority of the members of the examination commission is required for a valid decision on the result of the dissertation examination. The commission decides on the result of the examination in a closed session by a majority vote of the presented members. In the event of a tie, the chairman of dissertation commission has the casting vote.

2. The course of both parts of the dissertation examination is evaluated comprehensively by the commission with the expression "passed" or "failed".

Prof. MVDr. Silvia Rybárová, Phd.

Chairman of SPC for SP Anatomy, histology and embryology