**Subject:** Management of Dental Practice

**Study programme:** Dental Medicine  
**Semester:** 10. semester

**Valuation:** absolved  
**Obligation:** obligatory

**Number of hours:** 1 h.lectures a 1 h.practicals / week  
28 hours

**Place:** Department of Stomatology and Maxillofacial surgery  
1st Department of Stomatology  
Department of Stomatology and Maxillofacial surgery

25.6.2018- 29.6.1018  8:00-12.00

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<th>Week</th>
<th>Lectures</th>
<th>Practical</th>
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| 1.   | Introduction.  
Definition of basic concepts.  
Health care, health systems, health care providers, health insurance.  
Functioning health systems. | | |
| 2.   | Introduction.  
Definition of basic concepts. Health care, health systems, health care providers, health insurance.  
Functioning health systems.  
MDDr. Juraj Bánovčin | | |
| 3.   | Defining basic components.  
Management, manager, organization.  
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| **5.** | Manager, as an essential management function and it’s use in the management of healthcare organizations. Planning and time management. Organization of dental health care. Management and control.  
**MDDr. Juraj Bánovčin** |
| **6.** | Manager, as an essential management function and it’s use in the management of healthcare organizations. Planning and time management. Organization of dental health care. Management and control.  
**MDDr. Juraj Bánovčin**  
Manager, as an essential management function and it’s use in the management of healthcare organizations. Planning and time management. Organization of dental health care. Management and control. |
|   | Management skills necessary to manage dental care.  
The delegation of activities and powers.  
Management workshops.  
Troubleshooting.  
Management skills necessary to manage dental care.  
Communication skills. Decisions.  
**MDDr. Juraj Bánovčin** |
|---|---|
| 8. | Management, repairs and modifications, as an important part of healthcare management, specifications of management in the dental health care.  
SWOT and TOWS analysis and for use in the management of health organizations, including the dental practice.  
**MDDr. Juraj Bánovčin** |
| 9. | Management, repairs and modifications, as an important part of healthcare management, specifications of management in the dental health care.  
SWOT and TOWS analysis and for use in the management of health organizations, including the dental practice  
**MDDr. Juraj Bánovčin** |
| 10. | Quality management, essential part of the management of healthcare organizations.  
Methods of measuring the quality of health care.  
**MDDr. Juraj Bánovčin** |
| 11. | Quality management, essential part of the management of healthcare organizations.  
Methods of measuring the quality of health care.  
**MDDr. Juraj Bánovčin** |
SYLABUS

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<td><strong>MDDr. Juraj Bánovčin</strong></td>
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Specific conditions for passing the subject:

100% presence on practical lessons and lectures. Theoretical knowledges - under contents of clinical teaching. Final test with minimal knowledge assessment at the level of 65% in the corresponding semester.

References:

1. Mitrová, E.: Propedeutika stomatologickej protetiky, 1992