**Appendix nr. 1**

Agreement template

**Agreement for international co-operation**

for the implementation of an inter-institutional doctoral study

under joint thesis supervision

between

1. **Pavol Jozef Šafárik University in Košice**, Address: Šrobárova 2, 041 80 Košice, Slovak Republic (hereinafter „UPJŠ“), represented by prof. RNDr. Pavol Sovák, CSc. – the Rector of the university
2. **Partner Institution** (hereinafter „PI“ – *identification of the partner institution*)
3. **Student** of the doctoral study programme (hereinafter „PhD student“)

**in accordance with**

*-* the binding provisions of Law No. 131 of 21 February 2002 on Higher Education and on Changes and Supplements to Some Laws as amended,

- the binding provisions of the Statute of UPJŠ,

- the binding provisions of the PhD Study Rules of Procedure at Pavol Jozef Šafárik University in Košice,

* Directive nr.... on the implementation and financing of Doctorates under joint supervision between the Pavol Jozef Šafárik University in Košice and the partner institution,
* the binding legislation and internal documents of the partner institution (*they will be specified*)
* the results of the entrance examination

the parties have agreed to co-operate in the implementation of the PhD student’s doctoral study including the joint supervision of the student’s dissertation as follows:

**Article 1**

**Introductory provisions**

1. The PhD student will enroll as a full-time student of a doctoral study at the UPJŠ and at the partner institution. At the UPJŠ the PhD student enrolls from .......... at ............. (*enter the supervising workplace of the university*) in the study programme ........., in the study field........., and at the partner institution from the date of signature on this agreement in the study field.........
2. The supervisor at the UPJŠ is named by the dean of the Faculty of ....... (*needs to be specified*) of the Pavol Jozef Šafárik University in Košice.

The PhD student’s supervisor at the UPJŠ is …………………..

The supervisor at the partner institution is named by ........... .

The PhD student’s supervisor at the partner institution is ………………….. .

1. The administration of the research results obtained during the validity of this agreement within the framework of the joint research - connected to the study of the PhD student and to the dissertation processing - must comply with the legal provisions for the protection of intellectual property based on the legal orders of both Parties. The works of the PhD student in connection with his/her doctoral study within the framework of this agreement are considered to be school works.

**Article 2**

**Administrative provisions**

1. The PhD student is exempt from paying tuition fee at the partner institution. The doctoral study at the Pavol Jozef Šafárik University in Košice is tuition-free.
2. UPJŠ undertakes to provide a scholarship for the PhD student during the standard 3-/4-year study period in accordance with its internal regulations.
3. Each party undertakes to provide the PhD student during his/her studies at their workplace assistance to ensure the necessary conditions for his/her study (i.e. accommodation in particular). The parties undertake to provide the PhD student all the necessary information and further assistance in carrying out his/her studies.

**Article 3**

**Course of Study**

1. The study is based on the individual study plan of the PhD student drawn up by the PhD student in collaboration with both supervisors. The individual study plan is an annex to this agreement and may only be modified by the written consent of all the parties.
2. The study plan must specify the time frame of the PhD student's stay at each of the supervising workplaces of the parties and a detailed plan of the PhD student’s activities at the individual supervising workplaces.
3. The registration of the student at the UPJŠ is managed by the Academic Information System of the UPJŠ. The registration of the student at the partner institution is managed …….. . The course, registration and verification of studies during the PhD student’s doctoral study at the UPJŠ are governed by the PhD Study Rules of Procedure at Pavol Jozef Šafárik University in Košice.
4. The supervisor at the UPJŠ and the supervisor at the partner institution are responsible for the guidance of the PhD student during his/her stay at the relevant supervising workplace. They regularly inform each other about the progress and the state of the doctoral study.

**Article 4**

**Dissertation and defence of the PhD thesis**

1. The title of the dissertation: ………………… .
2. The dissertation shall be written in ……………. (*language*). The Abstract of the thesis will be prepared in …….. (*language*).
3. The dissertation will be defended in …… (*language*).
4. The defence ceremony will take place in ……….. (specify the place of the defence).
5. The defence of the dissertation is held before the appointed committee. The selection of opponents, the selection of the committee members for the defence of the dissertation and the procedure of the defence of the dissertation must be in accordance with the regulations of both parties.

The dissertation examination is held before the appointed committee with at least four members. At least one member of the committee appointed by the UPJŠ must be a holder of the scientific-pedagogical title of professor, or has to be in the function of professor, or must be a holder of the scientific title doctor of science, or must be a researcher with a recognized level I. qualification. Another member of the committee is the supervisor of the PhD student from the UPJŠ.

1. The parties have agreed on the method of financing the defence ceremony as follows: (*please spcify*)

**Article 5**

**Diploma and degree**

Based on the successful completion of the doctoral study the graduate is awarded the academic title „doctor” („philosophiae doctor“, abbreviated as „PhD“). The UPJŠ issues a university diploma to the graduate in accordance with § 68 par. 2 of the Law on Higher Education. The diploma will contain the information that it is a diploma obtained in accordance with the agreement for joint doctoral study supervision.

After the successful completion of the doctoral study the partner institution issues a university diploma to the graduate awarding the academic title …….. . The diploma is recognised in ……… (*the country of the partner institution*) in accordance with applicable law.

**Article 6**

**Concluding stipulations**

1. This agreement is concluded for the period of the doctoral study. It expires on the date of the completion of the doctoral study.
2. The agreement may be modified only by written amendments signed by each party.
3. The agreement may be terminated by mutual agreement of the parties.
4. In the event of material breach of the obligations under this agreement by either party, any party has the right to withdraw from the agreement.
5. The Agreement shall be drawn up in five copies in Slovak and in English. Each party and both supervisors receive one copy.

In Košice, on In .........................., on

..................................... .....................................

Rector – UPJŠ Rector - PI

In Košice, on

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Dean – Faculty UPJŠ

In Košice, on In ........................, on

................................. ...............................

Supervisor – UPJŠ Supervisor – PI

In ..................., on

..................................

 PhD Candidate

**Appendix 1**: The individual study plan of the PhD student.