

Organizational rules
Technology and innovation park
Pavol Jozef Šafárik University in Košice
TIP-UPJŠ

Preamble

Rector of the University of Pavol Jozef Šafárik in Košice (hereinafter referred to as “UPJŠ”) in accordance with the provisions of Section 39a Art. 1-3 of Act no. 131/2002 Coll. on Higher Education and on Amendments and Supplements to certain acts, as amended, upon prior approval of the Academic Senate of UPJŠ in Košice dated 22nd July 2017, by means of the Decision of the Rector no. 12/2007, established a new UPJŠ center specializing in research and development called Technology and Innovation Park UPJŠ in Košice, which, in cooperation with university faculties and workplaces, builds on the successful implementation and results of CELIM, MEDIPARK, TECHNICOM, and PROMATECH projects.

Article 1

Introductory provisions

1. These Organizational Rules govern the mission, manner of organization, management and financing of the Technology and Innovation Park of Pavol Jozef Šafárik University in Košice.
2. The Technology and Innovation Park of Pavol Jozef Šafárik University in Košice has a research status of the UPJŠ Center and is a specialized workplace within the direct management competence of the Rector who:
 - conducts interdisciplinary research in selected fields of science or across several fields scientific areas. In particular, this research is directed towards the development of new methods and technologies; application of the results of research and development in practice,
3. The Technology and Innovation Park of Pavol Jozef Šafárik University in Košice is called TIP-UPJŠ. The designation in English shall read the Technology and Innovation Park of Pavol Jozef Šafárik University, abbreviated TIP-UPJS.
4. The administrative seat of TIP-UPJŠ is at Pavol Jozef Šafárik University in Košice, Trieda SNP 1, 040 11 Košice.

Article 2

Mission and objectives

1. The aim of the establishment of TIP-UPJŠ is to develop activities primarily in the field of translational research technologies and thus contribute to the development of Pavol Jozef Šafárik University in Košice as a modern university, building on the synergy of the three pillars: education, science and technology transfer, with an emphasis on the development of innovative teaching, capitalizable science and creative environment for the emergence of innovative high-tech companies.

2. TIP-UPJŠ is a center of scientific and technological research at the UPJŠ in the field of biomedicine, biotechnology, computer science and information technology and progressive materials.
3. The main mission of TIP-UPJŠ is to build and operate an important European center capitalizable research and applications with an efficient background for hightech business industry.
4. The specific objectives of TIP-UPJŠ are:
 - an internationally acceptable level of modern, capitalizable research in limited numbers focus
 - High potential for technology transfer with outputs through own start-up companies
 - Real cooperation with the high-tech industry in these areas
 - membership of the European Scientific (ERA) and Technology (ETP) networks
 - high potential in contributing to regional / national economy growth and employment growth (through the creation of above-standard conditions for investors in the high-tech offers of capitalizable research results)
 - participates in the educational process at the Pavol Jozef Šafárik University in Košice
5. TIP-UPJŠ participates in teaching at faculties and workplaces of UPJŠ within the scope of their requirements within bachelor's, master's and PhD studies, management of graduates and doctoral students.
6. TIP – UPJŠ ensures the fulfillment of university-wide tasks within the framework of technology transfer and intellectual protection ownership (hereinafter referred to as "IP") through the Center for Technology Transfer (CTT), as envisaged provision of services (in particular in matters of IP protection and commercialization possibilities) also to entities not included in the structure of the TIP-UPJŠ, but acting on UPJŠ

Article 3

Scientific and technological focus

1. The scientific and technological area of TIP-UPJŠ is structured into technological and innovation centers based on the results of CELIM, MEDIPARK, TECHNICOM and PROMATECH projects and the Technology Center transfer
 - a. Center for Interdisciplinary Bio-Sciences (CIB),
 - b. Center for Translation Medicine (CTM)
 - c. Center for Informatics and Information Technologies (CIIT)
 - d. Center for Progressive Materials (CPM)
 - e. Center for Technology Transfer (CTT)
2. Focus of Technology Innovation Centers and Center for Technology Transfer
 - a. Center for Interdisciplinary Bio-Sciences (CIB)
 - Nano-medicine
 - Aging
 - Environment
 - b. Center for translation medicine (CTM)
 - Personalized medicine
 - Regenerative medicine

c. Center for Informatics and Information Technologies (CIIT)

- Information and knowledge systems
- Cyber security
- Communication and collaboration systems

d. Center for Progressive Materials (CPM)

- Development of progressive materials with potential applications in human medicine, nanotechnologies and information technologies

e. Center for Technology Transfer (CTT)

- ensures ensures the fulfillment of university-wide tasks in the framework of technology transfer and protection intellectual property

3. The scientific and research area of TIP-UPJŠ will be complemented by new orientations generated by personalities from the so-called "FREE" ZONE in which new employees will be continuously involved on the basis of innovative projects.

4. Within the scope of scientific and research areas, social sciences also participate in TIP-UPJŠ activities and humanities, particularly in the legal, ethical, social and social aspects of development and research and transfer of research and development results into practice.

5. The TIP-UPJŠ experimental infrastructure will consist of "basic" experimental facilities individual centers and "unique" experimental devices installed in "central laboratories - core facilities ". In the case of sharing the research infrastructure belonging to the faculty management, there will be rules the sharing of premises and equipment as defined by specific internal documents.

6. Intellectual property protection and transfer activities are implemented through the Center for Technology Transfer (CTT).

Article 4

Management and organization

1. The TIP-UPJŠ management structure consists of:

- a. Director of TIP-UPJŠ
- b. Chief Operating Officer of TIP-UPJŠ
- c. Head of Technology and Innovation Centers
- d. Head of the Center for Technology Transfer

2. Advisory bodies of TIP UPJŠ, established by the Rector in accordance with the provisions of Art. ods. 5 Art. 15 of the Statute of UPJŠ in Košice are:

- a. Supervisory Board of TIP-UPJŠ
- b. Transfer and Innovation Council TIP-UPJŠ
- c. International Advisory Committee TIP-UPJŠ

3. Director of TIP-UPJŠ, Operations Director of TIP-UPJŠ, Head of Technology-Innovation Centers and Center for Technology Transfer is formed by TIP-UPJŠ Management. The TIP-UPJŠ management has a secretariat.

4. The TIP-UPJŠ management fulfills the role of the TIP-UPJŠ executive. It shall meet at regular meetings under the direction of director. The main responsibilities of management include the preparation of the draft budget, control of the fulfillment of tasks and human resources.

5. Director of TIP-UPJŠ is fully responsible for activities and manages the processes of TIP-UPJŠ in the field of science, activities, technology transfer and promotion of commercial application of research intellectual property and PR management. He / she shall appoint the Director on the basis of a selection procedure and dismisses the Rector. The Director is removed from office by the Rector with the approval of an absolute majority of members Supervisory Board. The term of office of the Director of TIP-UPJŠ is four years.

6. The position of the head of the Technology Innovation Center and the Head of the Center for Technology Transfer is filled based on a proposal of the director of the TIP-UPJŠ with the approval of an absolute majority of the Supervisory Board members.

7. The TIP-UPJŠ Operations Director manages the TIP-UPJŠ Operational Administration, is responsible for managing the financial, personnel and material support of the TIP-UPJŠ processes, as well as for the current and long-term management of TIP-UPJŠ tasks in compliance with applicable regulations. The position of the Chief Operating Officer of TIP-UPJŠ is filled by a selection procedure.

8. The activities of the TIP-UPJŠ Operational Administration are all tasks of administration and financing of TIP-UPJŠ processes. It provides organizational, legal, economic and administrative tasks related to the activities and operation of TIP-UPJŠ.

9. To ensure the fulfillment of his / her tasks, the operations director may propose to the director of the TIP-UPJŠ the creation of separate organizational units within the structure of the TIP-UPJŠ (financial, project, business and PR departments) to be established by the Rector.

10. The TIP-UPJŠ Supervisory Board acts as the supervisory body for the implementation of the TIP-UPJŠ project. The powers of the Supervisory Board are to approve the organizational structure and its changes, approve long-term objectives, the scientific and technological focus, the main tasks, the approval of activity and results reports and conceptual and strategic documents.

11. Members of the Supervisory Board are appointed and removed by the Rector of UPJŠ. The Chairman of the Supervisory Board is the Rector of UPJŠ or his Vice-Rector UPJŠ. The Supervisory Board is composed of personalities of science and high-tech industry in Slovakia. Its members are also the director and operations director of TIP-UPJŠ, who have an advisory vote.

12. The Transfer and Innovation Council TIP-UPJŠ (TIC) is an advisory body to the Director of TIP-UPJŠ. Its scope is the preparation of long-term strategic objectives of the technological orientation of TIP-UPJŠ, approval of the budget of TIP-UPJŠ, as well as control of the operation of TIP-UPJŠ. The TIP-UPJŠ Director is the Chairman of the Transfer and Innovation Council. Its members are: Chief Operating Officer of TIP-UPJŠ and heads of individual centers (IBC, TMC, IITC, PMC and TTC). Other TIC members are appointed and removed by the Rector of UPJŠ on the proposal of the director of TIP-UPJŠ from among personalities from science, industry and business. The term of office TIC is the same as that of the Director of TIP-UPJŠ.

13. The International Advisory Committee of the TIP-UPJŠ (IAB) acts as an advisory body to the Director of the TIP-UPJŠ. The International Advisory Committee is chaired by the Director of TIP-UPJŠ. The members of the International Advisory Committee are appointed and removed by the Rector on the proposal of the Director of the TIP-UPJŠ. The term of office of the IAB is the same as that of the Director of the TIP-UPJŠ. The International Advisory Committee meets once a year. The result of the meeting is

a critical assessment of the quality level of TIP-UPJŠ outputs and recommendations in all areas of TIP-UPJŠ activities.

14. Technology transfer processes are applied in the TIP-UPJŠ structure through forms (concepts) such as preincubator, incubator, accelerator and spin-off. The conditions for the existence of individual forms will be laid down by special regulations.

15. The organizational structure of TIP-UPJŠ is given in Annex no. 1.

Article 5

Financial security

1. The financial resources for the TIP-UPJŠ activities mainly include:

a. the subsidy resources of the Ministry of Education of the Slovak Republic expressed through the UPJŠ budget while maintaining the rules of budget division

at UPJŠ based on performance,

b. EU Structural Funds projects

c. foreign and domestic projects,

d. foreign and domestic technology transfer projects mainly through start-up companies and through cooperation with high-tech industry,

e. profit from economic activity of TIP-UPJŠ mainly through production activities of created start-up companies,

f. Technology Transfer Fund - a special fund for the support of technology transfer established at TIP-UPJŠ consisting of retaliation for the use of intellectual property and development transfers Rector's fund

g. private sector resources (investments, fundraising, crowdfunding, etc.)

Article 6

Principles of power sharing between TIP-UPJŠ and UPJŠ components

1. Rules setting out the basics of power split policies:

a. TIP-UPJŠ is a university workplace and therefore it is located at the UPJŠ faculties level in the budget division of UPJŠ and university-wide workplaces.

b. For TIP-UPJŠ the same budgetary rules apply for crediting the achievements in science as for the faculties of UPJŠ and university-wide workplaces.

c. The rules of operation of university start-up companies are governed by special regulations for university Incubator.

d. The involvement of TIP-UPJŠ experts in education is based on the needs of faculties and universities and is governed by special regulations.

2. Division of performances in science:

- a. The subsidy of the Ministry of Education of the Slovak Republic for scientific projects belongs to the workplace where the project is registered. In the case of joint projects with other UPJŠ workplaces, the subsidy is divided proportionally with regard to the contribution of individual workplaces to the project implementation.
- b. The subsidy of the Ministry of Education of the Slovak Republic for scientific publications is divided proportionally depending on the representation and author's share of authors from individual workplaces.
- c. The credit for the performance of doctoral students in the conversion of the performance for a scientific publication is determined by the affiliation of their main trainers.
- d. The subsidy of the Ministry of Education of the Slovak Republic for PhD students is due to the department at which the student is registered under the relevant program of the DS, unless agreed otherwise.

Article 7

Final provisions

1. The Organizational Rules of the TIP-UPJŠ may be amended and supplemented by amendments to these Rules issued by the Rector of UPJŠ on the basis of a proposal of amendments approved by the Supervisory Board by an absolute majority.
2. These Organizational Rules of TIP-UPJŠ shall enter into force and effect on the day of its signing by the Rector of UPJŠ.

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Rector UPJŠ