

Information obligation where personal data relating to a data subject are collected from the data subject according to Article 13 of the Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation) (hereinafter referred to as ‘GDPR’).

The operator, who processes your personal data, is Pavol Jozef Šafárik University in Košice, with its registered office at Šrobárova 2, 041 80 Košice, Slovak Republic, ID number: 00 397 768 (hereinafter referred to as “UPJŠ”). UPJŠ has the status of a public higher education institution under the Law No. 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws as amended, which is considered to be the operator even in those cases, where your personal data are processed by the faculties of UPJŠ and /or the university workplaces of UPJŠ.

This involves the processing of personal data of UPJŠ students and employees as well as students and employees of foreign universities and foreign institutions for the purpose of organizing and arranging exchange mobilities within various grant programs and UPJŠ international cooperation schemes with foreign partners, in particular: the administration process and pre-selection of suitable candidates from students and employees applying for a stay abroad, concluding and fulfilling a contract on the provision of a financial contribution to ensure a mobility; assessment of applications of incoming students and employees at UPJŠ, admission of incoming students and employees from foreign universities / foreign institutions at UPJŠ; carrying out cross-border transfers to third countries with the status of country providing an adequate level of protection or not ensuring an adequate level of protection of personal data. Personal data is processed only by authorized persons who have been properly instructed.

The legal basis for the processing of personal data is the fulfilment of legal obligations under Article 6 (1) c) and tasks in the public interest within the meaning of Article 6 (1) e) GDPR.

Retention period: UPJŠ archives and stores the personal data of the person concerned for the period specified by the valid legal regulations and the valid Registration Rules and the UPJŠ registration plan.

Our actions do not involve automated individual decision-making and profiling.

As a data subject you have your rights set out in the GDPR Regulation when processing your personal data. You can exercise your rights at our responsible person in a form of an application either electronically or in writing: zodpovedna-osoba@upjs.sk

As a data subject, you have in particular:

- 1) the right to request access to the personal data under Article 15 of the GDPR Regulation that we process about you. This right includes the right to obtain a confirmation from UPJŠ as to whether or not personal data concerning you are being processed, the right to access this data, and the right to obtain a copy of the personal data that we process about you, if it is technically feasible;
- 2) the right to rectify and complete personal data under Article 16 of the GDPR Regulation, if we process incorrect or incomplete personal data about you;
- 3) the right to delete your personal data under Article 17 of the GDPR Regulation;
- 4) the right to restrict the processing of personal data under Article 18 of the GDPR Regulation;
- 5) the right to data portability under Article 20 of the GDPR Regulation.
- 6) As a data subject you also have the right to lodge a complaint with the supervisory authority, which is the Office for Personal Data Protection.

More information about your rights can be found at <https://www.upjs.sk/verejnost-media/informacie-pre-verejnost/ochrana-osobnych-udajov/>