



Guarantor: Department of Legal Administration and Asset Management UPJŠ

Košice 16/04/2020

Ref.: REK000231/2020-UPA/1230

Rector's Decision No. 8/2020

issuing directives for the implementation of certain provisions of the Study Rules of Procedure at Pavol Jozef Šafárik University in Košice for the 1st, the 2nd, and the Conjoint 1st and 2nd Levels of Study at a time of a crisis situation

In accordance with Section 15 (1) m) of the Law No. 131/2002 Coll. on Higher Education and on Changes and Supplements to Some Laws as amended, in order to modify the uniform procedure for conducting state examinations at the Pavol Jozef Šafárik University in Košice and at its parts in times of the crisis situation and during the implementation of the measures announced by the Government of the SR in order to prevent the spread of COVID -19 disease, I hereby

i s s u e

the following decision regarding the directives for the implementation of certain provisions of the Study Rules of Procedure at Pavol Jozef Šafárik University in Košice for the 1st, the 2nd, and the Conjoint 1st and 2nd Levels of Study at a time of a crisis situation.

Directive to Article 15 – State Examinations

To paragraph 2 as amended:

The state examination shall as a matter of rule be composed of parts (study subjects) of the state examination.

Directive:

The state examination may be conducted in person or by distance method, usually via videoconference or other means of information and communication technology without physical presence (hereinafter referred to as "videoconference"). Both methods are equivalent in terms of content and scope of validated knowledge and skills. The organization of state examination may have its specificities depending on the method of examination. If a student

does not have the technical equipment necessary to take the state exam via videoconference, or in other cases of special consideration that prevent him from taking the state exam via videoconference, s/he should immediately notify the rector, or the dean of the faculty, if the study program is implemented at a faculty. The rector or the dean, if the study program is implemented at a faculty, may change the form of the state examination in such a case to an examination in person, provided that there is no violation of legal regulations and a threat to the health of the participants.

To paragraph 3 as follows:

The state examination on the regular date as specified by the Study Time Schedule may only be taken by the student after his/her fulfilment of the obligations as laid down in the study programme. The student shall apply for the state examination in advance within the deadline as notified by the Faculty.

Directive:

If the state examination is conducted by a distance method, the university, or the faculty, if the study program is implemented at a faculty, determines the technical requirements for conducting the state examination, the date and method of delivery of the necessary documents as well as the conditions for the technical verification of the connection.

To paragraph 5 as follows:

The right to examine at the state examination shall be vested with the university teachers working in the positions of Professors and Associate Professors and relevant specialists approved by the Academic Board; in the Bachelor study programmes, the above right shall also be vested with the university teachers in the positions of senior assistants with the third-level of university education.

Directive:

In times of crisis the technical manager of the commission may also be present during the examination. The technical manager ensures the connection between the commission and the students from a technical point of view. As s/he is not a member of the commission, s/he does not interfere with the examination and has no right to comment on the student's evaluation. The technical manager is invited to the commission by the chairman of the state examination commission.

To paragraph 7 as follows:

The procedure of the state examinations and the announcement of the results shall be public. The decision-taking of the Board on the results of the state examination shall be carried out at a non-public Board meeting.

Directive:

If the student conducts the state examination by a distance method, the university, or the faculty, at which the study program is implemented will prepare an audio recording of the course of the state examination, which will be available to the public for hearing on the premises of the university, or faculty, if the study program is implemented at a faculty, for three months from the end of the crisis situation. Access to the record is regulated by a separate internal regulation. If the commission meets via videoconference, it discusses the result of the state examination in private.

To paragraph 10 as follows:

If the student fails to appear for the state examination at the date specified for serious reasons, s/he may apply for withdrawal from the state examination date. The student may justify his/her absence from the state examination in writing within three working days of the specified date of the state examination.

Directive:

If the state examination was to be conducted via videoconference and the student was unable to connect at the date specified and by the specified technical means, it is considered a serious reason.

To paragraph 11 as follows:

If the student fails to appear for the state examination at the date specified without making an excuse or fails the same, and is thus awarded the grade FX as a result, s/he may sit for it on the next date as specified in the time schedule. The student shall only repeat the part of the state examination, in which s/he was awarded the grade "failed" (FX). Any part of the state examination or the entire state examination may only be repeated twice at most, within two years from the lapse of the standard duration of the study at the latest.

Directive:

If the state exam is conducted via videoconference and the connection is lost or its quality is not sufficient for the commission to evaluate the content of the state examination, the commission will set an alternative date for the student - on the same day if possible. The commission will decide whether the student continues in the already started state examination, and whether it will take into account the previous content of the state examination in the evaluation. If the state examination fails to be repeated, this is considered a serious reason based on the directive of paragraph 10. If the committee or other employees of the university find out that the student violates legal regulations, the Student Code of Ethics or other internal regulations of the university and faculty, it will propose disciplinary action in accordance with the Disciplinary Code of UPJŠ in Košice.

Concluding Stipulations

1. This decision shall enter into force and effect on the day of its signing by the rector of the Pavol Jozef Šafárik University in Košice.
2. This decision is effective for the duration of the crisis situation in connection with the implementation of the measures of the Government of the Slovak Republic to prevent the spread of COVID 19 disease.

Prof. RNDr. Pavol Sovák, CSc.
Rector